



## **27TH ANNUAL GENERAL MEETING**

HELD

PRETORIA INSTITUTE FOR ARCHITECTURE  
MINUTES OF THE ANNUAL GENERAL MEETING

HELD ON

Thursday, 13 October 2022 @ 16h00

VIA

ZOOM

### WELCOME

Maureen welcomed all to the Annual General Meeting. Special mention was made of Jeremie Malan (PIA President), Prof Amira Osman (SAIA President), Jacquie Cullis (Acting EO of SAIA), Dean Jay (Guest Speaker), Weich Lippert (PIA Auditor), Adv Toto Fiduli (SACAP Registrar), PIA Committee Members, Members of the PIA, other guests and staff of the PIA.

All in attendance were informed that the PIA Annual Financial Statements together with the PIA Annual Report was forwarded electronically to all members.

### ADDRESS BY THE SACAP REGISTRAR – ADV TOTO FIDULI

Adv Toto Fiduli addressed the attendees and expressed his appreciation of the invitation, engagement and interaction between the PIA and SACAP. He reiterated that a healthy interaction and relationship between the SACAP and the VA's are in the best interest of the profession. He also alluded to the fact that the 5<sup>th</sup> Term Council is coming to an end and encouraged members to nominate interested parties and be part of the 6<sup>th</sup> Term Council.

### ADDRESS BY PROF AMIRA OSMAN – SAIA PRESIDENT

Prof Amira Osman gave an overview regarding conversations and continuity at SAIA discussed with past and future presidents. She invited all to her inauguration as SAIA President, which will take place in February 2023 at Menlyn Maine. She asked the PIA, as her regional VA to take ownership of the inauguration. The full address is contained in Annexure A to this document.

### PRESENTATION BY DEAN JAY

Dean Jay from Dean Jay Architects, an architectural practice based in Durban, presented a very inspiring architectural presentation covering the process and work done on the submission for the COMMONWEALTH WAR MEMORIAL, which they also won.

Dean was thanked for his enlightening presentation and applauded for an inspirational talk, a brilliant concept and also for the simple and honest solution presented. He was wished well for the construction process and the attendees expressed their eagerness to visit the project once completed.

## PROCEDURES – DUE NOTICE AND QUORUM

There were 69 attendees present. For a quorum to be established, 25 voting members (1/20 of voting membership) were required to be present at the meeting. With 64 voting members, a quorum was established, and the meeting could continue.

## APOLOGIES FOR ABSENCE

Mauneen informed all regarding apologies which were received: Phillip Fouche, Jeremy Gibberd, Carina Botha, Gerrit Jordaan and Braam de Villiers forwarded their apologies for the meeting.

## OBITUARIES

Attendees were informed that in the past year, the PIA also suffered the loss of 5 renowned architects within our midst. They were indeed stalwarts and great mentors to the profession.

Ivan Sive

Blacky Swart

Pieter Oosthuizen (PEJ)

Jan van der Merwe (JJ)

Gerrit Brink

## CONFIRMATION OF PREVIOUS MINUTES

Mauneen informed all that the Minutes of the previous AGM (included in the annual report and forwarded separately) were sent out to all the PIA members, together with the financials of the 2021/2022 fiscal.

The acceptance of the minutes was proposed by Dries Verbeek and seconded by Donette Werkman. The meeting approved and accepted the minutes.

## FINALISATION OF AGENDA

The meeting accepted the agenda of the AGM. No further items were added to the proposed agenda.

## FINANCIALS AUDITOR'S REPORTS

Auditor's Report

Weich Lippert presented the report for the 2021/2022 Fiscal. The report is also included in the Financial Report forwarded. He stated that there were no red flags and that the PIA, considering all the constraints, are in a healthy financial position.

Membership Fees and Budget

Mauneen informed all present that the PIA membership fees were increased by 5%. The Budget was sent out to the membership on 17 June 2022 and several times after. All were also informed that the PIA managed to keep expenditure to a bare minimum.

Approval of Budget

The approval of the budget was forwarded to all members on 17 June 2022. The PIA received 16 approvals and 1 dispute from the membership.

Emile Paulsen approved the budget and Ivan de la Rey seconded the budget.

#### PRESIDENT'S REPORT

The Presidents Report was presented by Jeremie Malan and is included in the Annual Report for 2021-2022.

#### SUB COMMITTEE REPORTS

Mauneen asked members to please also read the respective reports as included in the Annual report sent out and contact the PIA offices for any queries or clarification on matters reported on. Mauneen thanked the committee for all their effort and time they commit to their respective portfolios. The reports give a very comprehensive overview on work done by the committees on behalf of the profession.

#### VOTE AND INTRODUCTION

Members were reminded again that the institute will not exist if it was not for the volunteers who avail themselves and generously give their time and input for the benefit of all our members and the profession. They were also reminded that it is a handful of people who tirelessly work to keep the profession relevant and ensure that the PIA has a voice.

Existing committee members and re-nominated members were introduced to all.

New nomination received was for Len Verdoorn, Adolf Burr-Dixon, Jaco-Ben Roos and Lee Hutton, who were unanimously accepted as a members of the committee.

Previously co-opted members nominated to the committee are: Nompilo Okyere-Dede, Donette Werkman, Mike van der Merwe, Jeremy Gibberd and Jean Grove.

Isia Ortner, Mostert van Schoor and Colin Scott unfortunately had to resign from the PIA Committee. The PIA thanks them for their valuable time serving the members and profession.

Claire presented information on the Bylaws and the Sub-Committee Matrix which is contained in Annexure C of this Document.

All committee members were thanked again for their time and service and wished well for the next year and term.

#### MOTIONS

No motions were received.

#### PRESIDENT'S AWARDS

The PIA Presidential Award is an extraordinary award given for excellence in the built environment and acknowledgement of excellence in the field of architecture and service to the profession. It may be bestowed upon individuals who are not necessarily architectural professionals registered in the built environment, but who have significantly contributed to an aspect of the architectural field.

Jeremie presented the President's Awards to the following recipients:

This year the honour was bestowed upon the following recipients:

Gerd Bolt and Isia Ortner – both for their longstanding commitment to the PIA as committee members and Past Presidents.

## INAUGURATION

Maureen thanked Jeremie for his time served as president and the value he added to the institute. Jeremie, as outgoing president shared some words with all present and announced the incoming president and vice-president.

Claire McCusker was inaugurated as the new PIA President and Donette Werkman announced as Vice-President.

Claire delivered her acceptance speech to those present. The full acceptance speech is contained in Annexure B of this document.

## THANKS AND CLOSURE OF MEETING

Maureen thanked all for attending the AGM.

The Meeting was adjourned at 18:00.

---

Proposed

---

Seconded

---

President

The above minutes are an accurate record of the procedures and discussions.

Annexure A

ANNUAL GENERAL MEETING – AMIRA OSMAN ADDRESS – 2022

In my 55 years of life, 24 of those years have been spent in Pretoria. After a year in Lesotho as a UN volunteer, I went on to work 11.5 years at UP, 2.5 years at the CSIR, 4 years at UJ and 5 years now at TUT. I spent one year full time working on UIA 2014 Durban. As I spent part of my childhood in the UK, Pretoria is where I have spent most of my life. Pretoria is therefore very close to my heart.

I am hoping that in my year of SAIA presidency that I serve well and I know that I will have the support of my hometown and the PIA. I have learnt from my predecessors to focus on a few items and to do them well as one year is very short. My focus will be on the awards, the journal and AZA.

Luyanda opened important doors for us with the Department of Human Settlements and we are still in conversation with them. We met with the minister as part of the World Urban Forum events in Katowice in Poland. Kate Otten started important conversations which we hope to keep going. Ruben showed us how to focus on proper governance and finance systems which he has kindly agreed to continue assisting us with during his term as immediate past president. We will maintain the healthy status of the organisation.

Mokena, who is now our vice president, I have known since 2010. We worked closely together in the lead up to UIA Durban 2014. A couple of years ago, Mokena, out of the blue, sent me a WhatsApp which said "OTHERWHERE 2.0". We then set up a think/do tank which we called Platform 100 to bring about change in the built environment. We collaborated to deliver an event as part of the World Cities Day celebrations at Dubai Expo in October 2021.

I invite you all to my inauguration which will be a hybrid event hosted from The Capital Hotel at Menlyn Maine. Judge Albie Sachs will be our keynote speaker. I invite PIA to be fully involved and to guide, not only the inauguration, but throughout my term. PIA president Jeremie advised on connecting with the membership regularly and I have started a newsletter which I hope will be used as a platform to disseminate information during my term.

Thank you for this opportunity.

Prof Amira Osman

## ANNEXURE B

### ANNUAL GENERAL MEETING – CLAIRE MCCUSKER INAUGURATION ADDRESS – 2022

First, I would like to thank the PIA Committee for choosing me for this position. I can't fully express how I value being recognised by my fellow professionals. It is truly humbling looking back at the stature of previous PIA Presidents. It is rather daunting, and I have a lot to live up to in this role.

When I was nominated 2 years ago to serve as Vice President, I was admittedly hesitant. I'm not an Architectural star, I haven't received accolades and design awards. I'm simple an Architect trying to remain professional while surviving in a challenging environment. Constantly adapting and learning so that I can remain valuable. One of my core values is Servant Leadership; I accepted this role not because of who I am but because of what I believe I can offer.

A little bit about me personally,

I was born in Durban in 1977 but moved to Pretoria when I was 4 years old. Being a very English family living in a very Afrikaans city came with cultural challenges. I have adapted but I feel like my ancestry is still strongly link to KNZ. It's the place where many of the activists in my family have their roots. My great aunts in Pietermaritzburg were members of the black sash movement. And my grandmother Jenny Seed who passed away recently spent most of her life in Queensbury, she was an acclaimed author who was committed to the truth in her historical novels. Including the Zulu people's narratives in her stories of the Anglo Boer war. As shy as I can be, when I see wrong in the world, I know I can harness this activism power, it's in my DNA. That said my Architectural work is firmly routed in Pretoria having studied here. I'm a firm believer in regionally sensitive design. Architecture is a discipline that can be as simple of as complex as you make it, I enjoy the complexity.

Admittedly ever though I have lived in Gauteng most of my life I never really became fluent in Afrikaans in part due to my struggles with language being dyslexic. I will likely mispronounce your names, forget your name, and you could find spell mistake in my newsletters even with the autocorrect. Because I can't possibly apologise every time this happens, I am asking of your patients a blanket apology now. However, I don't see dyslexia a disability, it allows my brain to see thing differently, in a world that requires a diversity of perspectives to solve big issues. Growing up with dyslexia also taught me a great deal of patients and empathy.

So, what can you expect from me as President of the PIA over the next 2 years? You can expect me to be true to who I am. Someone how is going to be a servant leader to this Voluntary Organisation. Someone who is not afraid to raise important issues but knows that these options mean nothing if that are not grounded in the real needs of our Architectural community. One of my key focuses will be engaging more with members, not online, but face to face. When you talk to someone virtually you might understand their needs, and possibly have sympathy with their situation. But talking face to face, standing in the same room as someone affords you the opportunity to have empathy with that's person. The challenges to our profession are not vague and academic, they are individually felt in daily lives of people. My goal is to listen, listen some more, and then to act with empathy.

Presented by

Claire McCusker

PIA President

ANNEXURE C  
SUB-COMMITTEE MATRIX

Sub-Committee Matrix  
(proposed 2022-10-06)



**Executive Committee**

(Minimum 4 members)

**President**                      **Vice President**  
**Executive Secretary**        **Treasurer**  
**SAIA Rep.**

Key Role includes:

- Hold meetings at least 1 week before management meetings to prepare.
- Host the AGM and Management meetings as per the By-laws, with the assistance of the Executive Officer
- SAIA Representative to attend the meeting and contribute to SAIA initiatives with the assistance of the rest of this sub-committee.
- Prepare the Agenda for the AGM and all Management Meetings
- Meet with the Executive Officer regularly and address any office issues.
- Receive and investigate any complaints lodged by membership or the committee members.
- Review Financial statements and give comment.
- Engage with the membership and public.
- Prepare the annual executive report

**Transformation Committee**

(Minimum 3 members)

**Convenor**                      **SAIA Representative**  
Practice Committee Rep.    Heratige Committee Rep.  
Events and Marketing Rep. **Education Committee Rep.**  
Local Authorities Committee Rep.

Key Role includes:

- Hold monthly meetings.
- SAIA Representative to attend the meeting and contribute to SAIA initiatives with the assistance of the rest of this sub-committee
- Make, review, and adjust the PIA transformation goals. Publish this to the general membership.
- Attend PIA Sub-committee meeting, assist each team to achieve the transformation goals.
- Attend and prepare documentation for the annual SACAP Transformation Indaba
- Host at least one workshop annually for membership.
- Prepare the annual subcommittee report

**Events and Marketing Committee**

(Minimum 3 members)

**Convenor**    **CPD Validators**  
**Sponsorship Lead**  
Transformation Rep.

Key Role includes:

- Hold monthly meetings.
- Prepare event banners and marketing material in line with the PIA corporate brand.
- Create new layout of the monthly Newsletters with the assistance of the Executive Officer.
- Assist the Executive Officer with sourcing sponsorships for events.
- Assist the Executive Officer to source venues for events.
- Review and assist the Executive Officer with updates to the website.
- Host at least one workshop annually for membership.
- Prepare the annual subcommittee report

**Heritage Committee**

(Minimum 3 members)

**Convenor**                      **Academic Rep.**  
Public Works Rep.  
Transformation Rep.

Key Role includes:

- Hold monthly meetings.
- Review relevant documents of a Heritage nature issued for public comment.
- Attend public meetings of a Heritage nature.
- Host at least one workshop annually for membership.
- Arrange tours of heritage building for membership.
- Promote the conservation of Heritage Building. Refer Buildings to receive PIA Heritage Awards.
- Prepare social media banners to promote and educate the public.
- Work with organisations like DOCOMOMO to promote Heritage conservation.
- Prepare the annual subcommittee report

**Local Authorities Committee**

(Minimum 3 members)

**Convenor**                      **Task Team Reps.**  
**PDF Rep.**                      Transformation Rep.

Key Role includes:

- Hold monthly meetings.
- Attend all Tshwane Task team and PDF meetings, take notes and report back to this sub-committee for comment.
- Review all relevant documents issued for comment by the City of Tshwane.
- Maintain and contribute to the PIA members building plans submission WhatsApp group.
- Meet with officials from the city to discuss concerns with the assistance of the Executive Committee.
- Prepare letters and documents required to address our memberships concerns.
- Host at least one workshop annually for membership.
- Prepare the annual subcommittee report

**Practice Committee**

(Minimum 4 members)

**Convenor**  
**SAIA Rep.**  
**SACAP Rep.**  
SABS Rep.  
NDPWI Rep.  
CBE Rep.  
SAPOA Rep.  
Transformation Rep.

Key Role includes:

- Hold monthly meetings.
- SAIA Representative to attend the meetings and contribute to SAIA initiatives with the assistance of the rest of this sub-committee.
- Prepare notices to membership on new and existing legislation.
- Review relevant documents of a Practice nature issued for public comment.
- Put together a panel of knowledgeable members who can address members Practice related concerns. Refer all requests to this panel.
- Prepare letters and documents required to address our membership concerns.
- Prepare content, source possible speakers, and assist the Executive Officer to host PPP workshops.
- Representative to the various organisation should give feedback on meetings or provide information of relevance to our members.
- Prepare annual subcommittee report.

**Education Committee**

(Minimum 3 members)

**Convenor**                      **UP Rep.**  
**TUT Rep.**  
**Transformation Rep.**

Key Role includes:

- Hold monthly meetings.
- Report back to the management committee on university initiative and events.
- Look for opportunities to assist student members with work experience and scholarships.
- Advise the PIA of student awards.
- Host at least one workshop annually for PIA student membership.
- Prepare annual subcommittee report.